



Oversight and Governance

Chief Executive's Department

Plymouth City Council

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Delegated Decisions

Delegated Executive/Officer Decisions

Delegated Executive and Officer decisions are published and are available at the following link - <https://tinyurl.com/ms6umor>

Cabinet decisions subject to call-in are published at the following link - <http://tinyurl.com/yddrql6>

Notice of call-in for non-urgent decisions must be given to the Democratic Support Team by 4.30 pm on Wednesday 7 August 2024. Please note – urgent decisions and non-key Council Officer decisions cannot be called in. Copies of the decisions together with background reports are available for viewing as follows:

- on the Council's Intranet Site at <https://modgov/mgDelegatedDecisions.aspx>
- on the Council's website at <https://tinyurl.com/jhnax4e>

The decisions detailed below may be implemented on Thursday 8 August 2024 if they are not called-in.

Delegated Decisions

**1. Cabinet Member Decision - Councillor Tudor Evans OBE
(Leader of the Council):**

1.a. L09 24/25 - 2024/25 Disabled Facilities Grant (DFG) Allocation & 2024/25 Plymouth Community Homes (PCH) Contribution **(Pages 1 - 22)**

**2. Cabinet Member Decision - Councillor Mark Coker (Cabinet
Member for Strategic Planning and Transport):**

2.a. SPT02 24/25 - THE CITY OF PLYMOUTH (OFF-STREET PARKING PLACES)
(AMENDMENT ORDER NO. 2024.2137319 STONEHOUSE CREEK)
ORDER **(Pages 23 - 36)**

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER


Executive Decision Reference Number - L09 24/25

Decision	
1	Title of decision: 2024/25 Disabled Facilities Grant (DFG) Allocation & 2024/25 Plymouth Community Homes (PCH) Contribution
2	Decision maker: Councillor Tudor Evans OBE (Leader of the Council)
3	Report author and contact details: Dave Ryland (Head of Housing Standards) 01752 304823 dave.ryland@plymouth.gov.uk Matt Garrett (Service Director of Community Connections) matt.garrett@plymouth.gov.uk
4	Decision to be taken: <ol style="list-style-type: none"> 1. Approve the briefing note; 2. Allocate £3,069,132 to the Capital Programme funded by Better Care Funding for the provision of mandatory Disabled Facilities Grants and assistance offered through the Independent Living Policy in 2024/25; 3. Approve up to a maximum £400,000 during financial year 2024/25 (limited to actual funding received from Plymouth Community Homes) to be added to the capital programme to replenish funding used from the DFG capital programme for the provision of mandatory DFG adaptations in PCH properties; 4. Delegate the approval of spend and the award of contracts to the Strategic Director for Health, Adults and Communities where they would otherwise not have authority to do so.
5	Reasons for decision: <p>DFG's are mandatory governed by the 1996 Housing Grants, Construction and Regeneration Act.</p> <p>Failure to allocate would prevent the delivery of major adaptations and could result in increased complaints of maladministration, with resulting fines, and negative perceptions and media coverage.</p> <p>DFG's greatly improve quality of life for clients, their careers and family members and effective use of the grants will help contain the potential increase in associated costs to Social Care Services.</p> <p>Plymouth Community Homes have agreed to fund the first £5,000 to all DFG adaptations in their properties excluding installation of stairlifts, with an annual maximum of £400,000 in year 2024/25. In year 2023/24, £216,879.29 was invoiced to PCH as a result of the completion of adaptations in their properties facilitated by Plymouth City Council.</p> <p>Invoices are produced retrospectively each quarter upon completion of works.</p>
6	Alternative options considered and rejected: <p>DFG's are mandatory governed by the 1996 Housing Grants, Construction and Regeneration Act.</p> <p>The likely consequences for the Council in not providing DFG's will be increasing complaints of</p>

	<p>maladministration, with resulting fines, and negative perceptions and media coverage. DFG's greatly improve quality of life for clients, their careers and family members and effective use of the grants will help contain the potential increase in associated costs to Social Care Services.</p>			
7	<p>Financial implications and risks:</p> <p>For 2024/25, the approved budget of £3,069,132 is funded from a government grant, ring-fenced to the Better Care Fund.</p> <p>Revenue Implications: Costs of staff time associated with the delivery of DFG works is currently capitalised and therefore partly funded within the capital allocation.</p> <p>There are no other direct revenue implications. However, there is evidence to suggest that the provision of DFG reduces revenue pressures within other services such as Adult Social Care, Children's Social Care, residential care and health services. This is due to BCF being pooled funding between health, social care and housing, which focuses on the integration of health and social care in a way that supports person-centred care, sustainability and better outcomes for people and carers.</p> <p>If maximised to the full £400,000 allocation, the additional funding offered by PCH in 2024/25 could enable an additional 35 adaptations.</p> <p>Agreement to fund DFG as indicated within the Better Care Fund (BCF) settlement and has been provided and is supported through Integrated Health and Wellbeing Board (IHVB).</p>			
8	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p> <p>Please type an X into the relevant boxes</p>	Yes	No	<p>Per the Constitution, a key decision is one which:</p>
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million annually
			X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>	N/A		
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>The provision of DFG's contributes to the corporate plan by promoting independence, fairness, and reducing health and social inequality, helping people to take control of their lives and to be treated with dignity and respect. DFG funded major adaptations enable people to remain in their own homes, thereby helping to contain the potential for increases in costs to health and care services and minimising risks to disabled people, their family and carers. Wellbeing is a guiding principle throughout the Care Act 2014 which sets out the framework for the future provision of adult social care. Suitability of living accommodation is one of the matters local authorities must take into account as part of its duty to promote wellbeing. The provision of major</p>		

		<p>adaptations is a preventative measure which can promote someone's wellbeing allowing them to live as independently as possible and for as long as possible.</p> <p>Working with the NHS to provide better access to health, care and dentistry.</p> <p>Keeping children, adults and communities safe.</p> <p>Focusing on prevention and early intervention.</p> <p>Spending money wisely.</p>		
I0	Please specify any direct environmental implications of the decision (carbon impact)	A Climate Impact Assessment is attached.		
Urgent decisions				
I1	Is the decision urgent and to be implemented immediately in the interests of the Council or the public? Please type an X into the relevant box	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	X	(If no, go to section I3a)
I2a	Reason for urgency:			
I2b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision? Please type an X into the relevant box	Yes	X	
		No		(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Chris Penberthy (Cabinet Member for Housing, Cooperative Development and Communities.)		
I3c	Date Cabinet member consulted	12 th June 2024		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision? Please type an X into the relevant box	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
I5	Which Corporate Management Team member has been consulted?	Name	Gary Walbridge	
		Job title	Interim Strategic Director for Adults,	

			Health and Communities.					
		Date consulted	18/06/24					
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS27 24/25					
		Finance (mandatory)	DJN.24.25.029					
		Legal (mandatory)	IW – 3563 – 21.06.24					
		Procurement (if applicable)	N/A					
		Corporate property (decisions involving Council owned land or facilities) (if applicable)	N/A					
		Human Resources (if applicable)	N/A					
Appendices								
17	Ref.	Title of appendix						
	A	Briefing report for publication						
	B	Equalities Impact Assessment						
	C	Climate Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information? Please type an X into the relevant box	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	X					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of							

Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7
Cabinet Member Signature							
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.						
Signature			Date of decision	31.07.24			
Print Name	Councillor Tudor Evans OBE (Leader of the Council)						

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Disabled Facilities Grant Capital Funding Briefing

2024/2025 – Community Connections



This Executive Decision relates to Disabled Facilities Grant allocation specified via the Better Care Fund for 2024/25.

The Council has a statutory duty to approve mandatory Disabled Facilities Grants (DFG's) for major adaptations. This work supports people of all ages to live in suitable housing so they can remain independent, thereby helping to contain the potential increase in costs to Social Care Services whilst also striving to reduce hospital admissions.

The legislation governing DFGs is the 1996 Housing Grants, Construction and Regeneration Act. DFGs are mandatory and are available from Local Authorities in England and Wales, subject to a means test unless in scope of discretionary works. The grants are to provide adaptations, to the home environment to enable independence and keep people living in their own homes, in safety and with dignity.

The DFG allocation is specified via the Better Care Fund (BCF) and is for the provision of adaptations to disabled people's homes to help them to live independently for longer. Following the approach taken by the Department of Health in 2015-16, the DFG will again be included within the BCF for 2024/25. This continual commitment is to encourage areas to think strategically about the use of home aids/adaptations, use of technologies to support people in their own homes, and to take a joined-up approach to improving outcomes across health, social care and housing.

For 2024/25, Plymouth's allocation has been elevated to £3,069,132 from £3,059,312. This money will be combined with £450,182 being carried over from 2023/24. This carry over is a legacy of COVID-19. COVID-19 impeded the delivery of works for prolonged periods of time both due to government advice/guidance and the client group containing significantly high numbers of vulnerable clients not wishing for works to be conducted in their homes due to the fear of contracting COVID-19. Legacy funding has been reducing year on year, and this year it is anticipated that we will spend the total amount.

Throughout 2023/24 Community Connections successfully completed 255 cases (374 individual pieces of work completed in homes) with an average cost of £10,528.73. This average cost is an increase of £1,084.71 from 2023/24 and is due to the increased costs of materials and labour as well as the number of large adaptations completed.

The recording of case completion is a display of the amount of homes where all adaptations required have been completed and final payment made. A referral received frequently requires multiple adaptations to be conducted to achieve this status and as such it is worth noting that in every completion multiple adaptations are likely to have been facilitated by Community Connections. Adaptations range depending on client need, however examples range from a bathroom, stair lift, through floor lift, ramp, kitchen adaptation and door widening to full extensions and loft conversions.

Moving into 2024/25 we are carrying forward a current active caseload of 81 cases with a known commitment of £890,562. We have 100 validated cases ready to be progressed with a forecasted cost of £1,051,300. Further we have 333 cases in pre validation (pending permissions, checks and means testing) with a forecasted cost of £2,702,600. 136 of these cases are being delivered in Plymouth Community Homes (PCH) properties.

The Dynamic Purchasing System embedded in 2019 has continually been developed with our delivery partner and will continue to be used in 2024/25. The system encourages local tradespeople, who have displayed that they are competent and professional, to competitively tender for works offered by the local authority on behalf of the client. Works carried out are done so with an insurance backed warranty for 2 years and clients are given the opportunity to extend this cover, outside of the grant, should they wish.


Looking forwards in 2024/25 we understand that demand for DFG's is going to be significant with known cases forecasted to outstretch the allocated budget. Community Connections will be continually reviewing this demand ensuring where possible all validated cases are progressed according to client need and budget. In addition to this Community Connections will be:

- Embedding the newly instigated Discretionary Funding Panel - reviewing all cases set to exceed grant maximum
- Speaking the with Better Care Fund to understand if there are additional funding opportunities or looking for information in respect of what other parable areas have implemented to manage demand and budget limitations
- Speaking with PCH to increase their funding allocation per property from £5,000 to £7,000. Whilst not increasing the amount available (£400,000) this additional allocation will increase PCC's ability to claim their full allocation.
- And in preparation are bringing in 2 additional resources to ensure that complex cases continue to get the oversight they require and other cases remain progressed as swiftly and seamlessly as possible. We will continually review this during the year to ensure where possible the team meets the city's need.
- Working with suppliers to achieve best market price for products used in adaptations.
- Reviewing all proposed works and completions to ensure value for money whilst meeting client need.

Community Connections will continue to use a priority rating based up the date of referral and the priority of need rating given to the client by our partner Livewell Southwest.

EQUALITY IMPACT ASSESSMENT – EXEC DECISION FOR THE ALLOCATION OF DISABLED FACILITIES GRANTS AND RECHARGE TO PLYMOUTH COMMUNITY HOMES

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): The person completing the EIA template.	Dave Ryland	Department and service:	Adults Health & Communities, Community Connections	Date of assessment:	17/06/2024
Lead Officer: Head of Service, Service Director, or Strategic Director.	Matt Garrett	Signature:		Approval date:	17/06/2024
Overview:	<p>The Council has a statutory duty to approve mandatory Disabled Facilities Grants (DFG's) for major adaptations. This work helps people to live independently in their own homes, thereby helping to contain the potential increase in costs to Social Care Services.</p> <p>The legislation governing DFGs is the 1996 Housing Grants, Construction and Regeneration Act. DFGs are mandatory and are available from local authorities in England and Wales, subject to a means test. The grants are to provide adaptations to the home environment to promote independence and keep people living in their own homes.</p>				
Decision required:	<p>Allocate £3,069,132 to the Capital Programme funded by Better Care Funding for the provision of mandatory Disabled Facilities Grants and assistance offered through the Independent Living Policy in 2024/25</p> <p>Approve up to a maximum £400,000 during financial year 2024/25 (limited to actual funding received from Plymouth Community Homes) to be added to the capital programme to replenish funding used from the DFG capital programme for the provision of mandatory DFG adaptations in PCH properties.</p> <p>Delegate the approval of spend and the award of contracts to the Strategic Director for Adults, Health and Communities where they would otherwise not have authority to do so.</p>				

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts:	Yes		No	X
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Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?				
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	X
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	X
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.	The Independent Living Policy is the overarching Policy which impacts the delivery of Major Adaptations. The Policy contains an impact assessment and upon review later in 2024 will be reconsidered.			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
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<p>Age</p>	<p>Plymouth</p> <ul style="list-style-type: none"> • 16.4 per cent of people in Plymouth are children aged under 15. • 65.1 per cent are adults aged 15 to 64. • 18.5 percent are adults aged 65 and over. • 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none"> • 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64. • 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none"> • 17.4 per cent of people are aged 0 to 14. • 64.2 per cent of people are aged 15 to 64. • 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>	<p>Older people and Younger People are recognised as potentially vulnerable groups.</p> <p>Grant is means tested.</p> <p>Homes that cannot be adapted to meet the occupiers need. Owner Occupiers are encouraged and supported to move to more suitable home.</p> <p>Tenants are supported to find more suitable accommodation either via MAT or Devon Home Choice.</p> <p>Advice for those with a contribution to make to the cost of the works given by Housing Standards.</p> <p>Support to move home given on a 121 ad hoc basis. Discretionary re- location grants offered to owner occupiers.</p>	<p>Advice for those with a contribution to make to the cost of the works given by Housing Standards.</p> <p>Support to move home given on a 121 ad hoc basis. Discretionary re- location grants offered to owner occupiers.</p> <p>Advice regarding charge offered upfront before and service commences. Non-refundable deposit it taken.</p>	
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<p>Care experienced individuals (Note that as per the Independent Review of Children’s Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>	<p>There are no adverse impacts anticipated.</p>		
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Disability	<p>9.4 per cent of residents in Plymouth have their activities limited 'a lot' because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited 'a little' because of a physical or mental health problem (2021 Census)</p>	<p>Limitations of the approved budget potentially result in some disabled people waiting for their adaptations. If the disabled person is considered eligible (i.e. means testing) for grant funded adaptation works they will receive works to their home environment, however, they may have to wait.</p> <p>A prioritisation system has been employed to ensure those most in need receive their adaptation soonest (please see Independent Living Assistance Policy 2019).</p>	<p>Continued monitoring of prioritisation scheme to ensure fairness and compliance by officer</p>	<p>Head of Housing Standards ongoing.</p>
Gender reassignment	<p>0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).</p>	<p>There are no adverse impacts anticipated.</p>		

Marriage and civil partnership	<p>40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married.</p> <p>0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).</p>	There are no adverse impacts anticipated.		
Pregnancy and maternity	The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.	There are no adverse impacts anticipated.		

Race	<p>In 2021, 94.9 per cent of Plymouth's population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>	Customers for whom English is a second language may be disadvantaged as application form and associated paperwork is to be published in English.	<p>Work with services to promote to BME community.</p> <p>Monitor the impact of promotion to BME communities.</p> <p>Policy and related documentation can be translated in to required language upon request via translation services. Publications for local information and marketing will be given to organisation using the most appropriate language. Organisations will be consulted on the most appropriate language and translation and other formats offered.</p>	Head of Housing Standards ongoing.
Religion or belief	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth's population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>	There are no adverse impacts anticipated.		
Sex	51 per cent of our population are women and 49 per cent are men (2021 Census).	There are no adverse impacts anticipated.		

<p>Sexual orientation</p>	<p>88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).</p>	<p>There are no adverse impacts anticipated.</p>		
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SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	<p>Disabled Facilities Grant is aimed at improving health and safety within the home. This will help reduce hospital admissions and reduce the risk of admission to residential care.</p> <p>The Disabled Facilities Grant is contained within the Independent Living Assistance Policy 2019 which is written in line with the Equalities Act 2010. It therefore adheres to the UN Convention of the Human Rights as part of UK law.</p> <p>Plymouth City Council recognises Article 14 of the Human Rights Act – The right to receive Equal Treatment and prohibits discrimination including sex, race, religion and economic and social status in conjunction with the Equalities Act which includes age and disability.</p>		

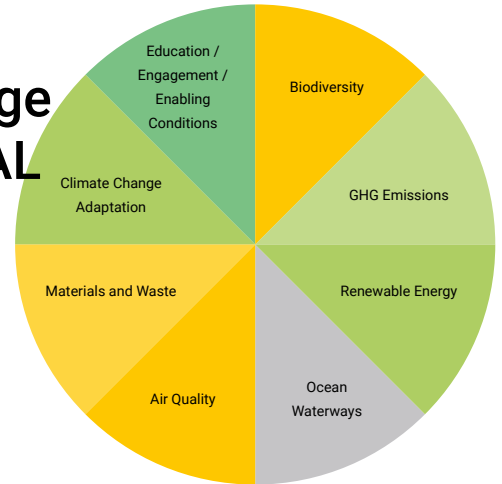
	<p>All staff and service users will be treated fairly and their human rights will be respected.</p> <p>No adverse impact on human rights has been identified.</p>		
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SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
<p>Work together in partnership to:</p> <ul style="list-style-type: none"> ▪ promote equality, diversity and inclusion ▪ facilitate community cohesion ▪ support people with different backgrounds and lived experiences to get on well together 	<p>Mandatory grant is available to those with specific living requirements due to disability in relation to the home environment. The grant is available city wide and is means tested, therefore is targeted towards those who are unable to fund adaptations via their own funds.</p>	<p>Allocation of funding is insufficient to meet demand and as such a percentage of those awaiting adaptations may have to wait longer than anticipated. Head of Housing Standards.</p>	<p>Head of Housing Standards ongoing.</p>
<p>Give specific consideration to care experienced people to improve their life outcomes, including access to training, employment and housing.</p>	<p>There are no adverse impacts anticipated.</p>		
<p>Build and develop a diverse workforce that represents the community and citizens it serves.</p>	<p>There are no adverse impacts anticipated.</p>		
<p>Support diverse communities to feel confident to report crime and anti-social behaviour, including hate crime and hate incidents, and work with partners to ensure Plymouth is a city where everybody feels safe and welcome.</p>	<p>There are no adverse impacts anticipated.</p>		

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Exec Decision for the allocation of Disabled Facilities Grants and recharge to Plymouth Community Homes FINAL



Assessment ID: EXE320

Assessment Author: Dave Ryland

Assessment Initial Summary:

A Disabled Facilities Grant (DFG) is a means tested grant designed to help meet the costs of adaptations to a property for a disabled occupant. The Exec Decision permits the flow of Better Care Funding into the Major Adaptations Team, who work with clients and contractors to coordinate adaptations in homes across the city.

Assessment Final Summary:

Delivering Major Adaptations will result in unavoidable changes in peoples homes to make them safe and provide independence. Measures are however in place to drive down the impact of the climate and mitigate it where possible.

Biodiversity Score: 2

Biodiversity Score Justification: DFG works are done to improve the quality of life for clients by delivering major adaptations in peoples homes. This will see a range of building works undertaken in peoples homes.

Biodiversity Score Mitigate: No

GHG Emissions Score: 4

GHG Emissions Score Justification: We aim to use modern forms of construction to ensure that enhancements are made to reduce greenhouse emissions where possible and in line with funding rules.

GHG Emissions Score Mitigate: No

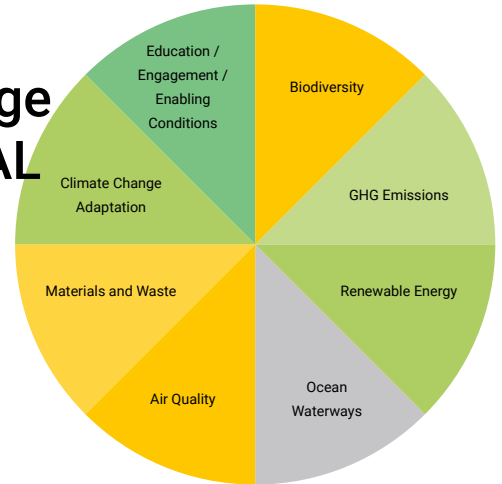
Renewable Energy Score: 3

Renewable Energy Score Justification: Renewable energy is not something considered in the delivery of Major Adaptations work.

Renewable Energy Score Mitigate: Yes

Renewable Energy Revised Score: 4

Exec Decision for the allocation of Disabled Facilities Grants and recharge to Plymouth Community Homes FINAL



Renewable Energy Revised Score Justification: We are working with PEC and Low Carbon to share information in respect of our clients who would qualify for grants.

Ocean and Waterways Score: 2

Ocean and Waterways Score Justification: Some building works will be carried out to the perimeter of properties such as ramps. In constructing a ramp there will be a short increase in respect of water use and waste water created which is unavoidable.

Ocean and Waterways Score Mitigate: Yes

Ocean and Waterways Revised Score: 3

Ocean and Waterways Revised Score Justification: We are working to increase the use of modular ramping.

Air Quality Score: 2

Air Quality Score Justification: We utilise only local firms in the delivery of major adaptations. This works to reduce the travelling required and reduces emissions.

Air Quality Score Mitigate: No

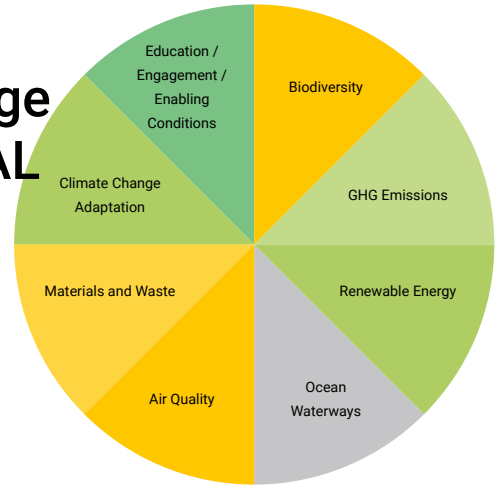
Materials and Waste Score: 2

Materials and Waste Score Justification: To deliver adaptations in peoples homes we are required to remove existing and replace with new to meet a clients need. The removal of items frequently results in waste being created. We are working to increase our recycling of products used.

Materials and Waste Score Mitigate: No

Climate Change Adaptation Score: 4

Exec Decision for the allocation of Disabled Facilities Grants and recharge to Plymouth Community Homes FINAL



Climate Change Adaptation Score Justification: Works delivered are done so in line with modern building construction methodology and as such aim to always achieve greater resilience.

Climate Change Adaptation Score Mitigate: No

Education / Engagement / Enabling Conditions Score: 5

Education / Engagement / Enabling Conditions Score Justification: Working with the system provider we are increasing local trade, knowledge and supporting people on college courses. We are also looking to expand the procurement tool to incorporate retrofit driving more local delivery.

Education / Engagement / Enabling Conditions Score Mitigate: No

Wheel Key

- Long lasting or severe negative impact
- Short term or limited negative impact
- No impact or neutral impact
- Short term or limited positive impact
- Long lasting or extensive positive impact

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EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – SPT02 24/25

Decision	
1	Title of decision: THE CITY OF PLYMOUTH (OFF-STREET PARKING PLACES) (AMENDMENT ORDER NO. 2024.2137319 STONEHOUSE CREEK) ORDER
2	Decision maker: Councillor Mark Coker (Cabinet Member for Strategic Planning and Transport)
3	Report author and contact details: Amy Neale, Senior Traffic Management Technician, email: trafficmanagementinbox@plymouth.gov.uk
4	<p>Decision to be taken:</p> <p>To implement amendments to The City of Plymouth (Off-Street Parking Places) Order 2007 (as amended).</p> <p>The effect of the order shall be to:</p> <p>Introduce permit parking and pay and display charges of £1 per hour, up to a 5 hour maximum stay (permit holders exempt) at Stonehouse Creek car park.</p>
5	<p>Reasons for decision:</p> <p>To implement parking controls that seek to ensure parking is available for visitors of the local sporting facilities whilst protecting the use of permit parking to support of local businesses and facilities.</p> <p>The proposals provide additional managed car parking capacity (at peak times) and support the transformational investment into new sport and leisure infrastructure at Brickfields.</p> <p>The proposal support Pétanque through the provision of dedicated managed parking supporting the clubs use of the facility.</p>
6	<p>Alternative options considered and rejected:</p> <p>Not to implement the proposals is rejected as this would not support the accessibility and use of the sporting facilities or the investment into new sport and leisure infrastructure at Brickfields.</p>
7	<p>Financial implications and risks:</p> <p>There are one-off set up costs of £29k to implement the proposals which relates to bay markings, signage, and payment systems. This is to be funded by Land and Property. It's not possible to accurately forecast the income to be received through the introduction of pay and</p>

	display parking, all operating costs are expected to be met through income received from the pay and display parking and through the existing licenced parking arrangements.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	These proposals support the Councils Corporate Plan, specifically through providing quality public services and spending money wisely.		
10	Please specify any direct environmental implications of the decision (carbon impact)	Any environmental impact resulting from the implementation of these proposals, and the traffic management plan, are expected to be favourable as this will introduce greater controls to manage parking and encourage the use of more sustainable travel choices.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	

	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	x	(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	N/A		
I3c	Date Cabinet member consulted	N/A		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	x	
I5	Which Corporate Management Team member has been consulted?	Name	Anthony Payne	
		Job title	Strategic Director for Place	
		Date consulted	08/07/2024	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS24 24/25	
		Finance (mandatory)	DJN.24.25.051	
		Legal (mandatory)	LS/2960(12)/JP/180724	
		Human Resources (if applicable)	N/A	
		Corporate property (if applicable)	JW 0120 0//07/24	
		Procurement (if applicable)	N/A	
Appendices				
I7	Ref.	Title of appendix		
	A	Briefing report		

	B	Equalities Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	x					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature			Date of decision	23/07/2024				
Print Name	Mark Coker (Cabinet Member for Strategic Planning and Transport)							



STONEHOUSE CREEK

1. INTRODUCTION

1.1. This report seeks delegated authority to implement amendments to The City of Plymouth (Off-Street Parking Places) Order 2007 in association with the Stonehouse Creek TRO.

2. TRAFFIC REGULATION ORDERS REQUIRED

2.1. The elements that need a Traffic Regulation Order are as follows:

2.2. To introduce permit parking and pay and display charges of £1 per hour, up to a 5-hour maximum stay (permit holders exempt) at Stonehouse Creek car park.

3. STATUTORY CONSULTATION

3.1. Proposals for the Stonehouse Creek TRO were advertised on street, in the Herald and on the Plymouth City Council website on 20 March 2024. Details of the proposals were sent to the Councillors representing the affected wards and statutory consultees on 19 March 2024. No representations relating to the proposals were received during the statutory consultation period.

4. FINANCIAL IMPLICATIONS

4.1. There are one-off set up costs of £29k to implement the proposals which relates to bay markings, signage, and payment systems. This is to be funded by Land and Property. Whilst it's not possible to accurately forecast the income to be received through the introduction of pay and display parking, all operating costs are expected to be met through income received from the pay and display parking and through the existing licenced parking arrangements.

5. RECOMMENDATION

5.1. It is recommended that the proposals are implemented as advertised.

5.2. The Pay and Display parking provision at Stonehouse Creek will provide additional managed car parking capacity (at peak times) to support the transformational investment into new sport and leisure infrastructure at Brickfields as outlined in the Cabinet Report of March 2023. The redevelopment of Brickfields is significant in terms of size and scope and will see an increase in community use of the site and academy football provision and at peak times the pay and display car park will absorb additional car parking demand for the neighbouring site.

5.3. The temporary provision of Pétanque facilities at Brickfields is being moved to a new permanent location at Stonehouse Creek, with allocated parking spaces for club use of the facility.


6. LEGAL CONSIDERATIONS

6.1. The lawful implications and consequences of the proposal have been considered in the preparation of this report.

- 6.2. When considering whether to make a traffic order it is the Council's responsibility to ensure that all relevant legislation is complied with. This includes Section 122 of the Road Traffic Regulation Act 1984 (as amended) that sets out that it is the duty of a local authority, so far as practicable subject to certain matters, to secure the expeditious, convenient, and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway. It is considered that the proposals comply with Section 122 of the Act as they practically secure the safe and expeditious movement of traffic in and around Plymouth and provide for suitable and adequate associated parking facilities.

EQUALITY IMPACT ASSESSMENT – STONEHOUSE CREEK

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): The person completing the EIA template.	Zoe Anning	Department and service:	Street Services, Plymouth Highways	Date of assessment:	22/07/24
Lead Officer: Head of Service, Service Director, or Strategic Director.	Mike Artherton	Signature:		Approval date:	22/07/24
Overview:	Implement amendments to The City of Plymouth (Off-Street Parking Places) Order 2007 in association with the Stonehouse Creek TRO.				
Decision required:	<p>THE CITY OF PLYMOUTH (OFF-STREET PARKING PLACES) (AMENDMENT ORDER NO. 2024.2137319 STONEHOUSE CREEK) ORDER</p> <p>This report seeks delegated authority to implement amendments to The City of Plymouth (Traffic Regulation and Street Parking Places) (Consolidation) Order 2004 & The City of Plymouth (Traffic Movement and Speed Limit Regulations) (Consolidation) Order 2022 in association with the TRO review 12.</p> <p>The effect of the order shall be to: Introduce permit parking and pay and display charges of £1 per hour, up to a 5-hour maximum stay (permit holders exempt) at Stonehouse Creek car park.</p> <p>It is recommended that: The proposals are implemented as advertised. The Pay and Display parking provision at Stonehouse Creek will provide additional managed car parking capacity (at peak times) to support the transformational investment into new sport and leisure infrastructure at Brickfields as outlined in the Cabinet Report of March 2023. The redevelopment of Brickfields is significant in terms of size and scope and will see an increase in community use of the site and academy football provision and at peak times the pay and display car park will absorb additional car parking demand for the neighbouring site.</p>				

	The temporary provision of Pétanque facilities at Brickfields is being moved to a new permanent location at Stonehouse Creek, with allocated parking spaces for club use of the facility.
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SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	X
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	X
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	X
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.				

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department

Age	<p>Plymouth</p> <ul style="list-style-type: none"> • 16.4 per cent of people in Plymouth are children aged under 15. • 65.1 per cent are adults aged 15 to 64. • 18.5 percent are adults aged 65 and over. • 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none"> • 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64. • 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none"> • 17.4 per cent of people are aged 0 to 14. • 64.2 per cent of people are aged 15 to 64. • 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>			
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<p>Care experienced individuals (Note that as per the Independent Review of Children’s Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>			
<p>Disability</p>	<p>9.4 per cent of residents in Plymouth have their activities limited ‘a lot’ because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited ‘a little’ because of a physical or mental health problem (2021 Census)</p>			

Gender reassignment	0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).			
Marriage and civil partnership	<p>40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married.</p> <p>0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).</p>			
Pregnancy and maternity	The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.			

<p>Race</p>	<p>In 2021, 94.9 per cent of Plymouth’s population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>			
<p>Religion or belief</p>	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth’s population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>			
<p>Sex</p>	<p>51 per cent of our population are women and 49 per cent are men (2021 Census).</p>			
<p>Sexual orientation</p>	<p>88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).</p>			

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	No adverse impact has been identified.		

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Work together in partnership to: <ul style="list-style-type: none"> ▪ promote equality, diversity and inclusion ▪ facilitate community cohesion ▪ support people with different backgrounds and lived experiences to get on well together 	No adverse impact has been identified.		
Give specific consideration to care experienced people to improve their life outcomes, including access to training, employment and housing.	No adverse impact has been identified.		
Build and develop a diverse workforce that represents the community and citizens it serves.	No adverse impact has been identified.		
Support diverse communities to feel confident to report crime and anti-social behaviour, including hate crime and hate incidents, and work with partners to ensure Plymouth is a city where everybody feels safe and welcome.	No adverse impact has been identified.		

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